

How to add a related document

1. Add a text box in the related document section
2. Type the name of the file
3. Highlight the file name, then click the link button in the text editor
4. Select “add document”
5. Upload the document to Wix, then add it when prompted

Note: If you use Google Drive or other similar storage tool, follow the steps above but instead of selecting “add document” select “web address.” Paste the web address or google “share link” of the document into the box. ****Your document must be set to share/public in google drive for it to be searchable and visible to users****